

10 days with 5 day option

# Monitoring & Evaluation for Results

Using the results approach for projects and programmes

Delivered by our practitioners with extensive participatory field experience, this is the leading Monitoring and Evaluation (M&E) for Results course for development professionals. The course addresses M&E for the entire results chain, including the all-important outcomes. This 10-day course with 5-day option covers the key principles and embeds the practice of M&E for results.

## Why choose this training course

This course brings learning into practice and enables you to understand the importance of using information and knowledge for evidence-based strategic decision making. M&E for Results is for managers and monitoring and evaluation officers who need to supervise, manage, plan and implement M&E in their projects and programmes. No prior knowledge of M&E is necessary.

## What you will learn

Through a mix of practical activities, theory and examples of effective practice you will learn how to:

- decide what and how to monitor with different stakeholders
- clarify key results at the programme-level using logic models
- plan a project using the logical framework
- develop indicators and targets
- use participatory methods for data collection and analysis
- design and manage evaluation
- use your M&E findings to improve learning and stakeholder engagement
- develop and work with a practical M&E system.

## Daily Course Objectives

Subject to change to reflect participants' needs.

### Week 1: Principles of M&E for Results

#### Day 1

##### The changing role and practise of M&E

- M&E fundamentals
- results approaches: outputs, outcomes and impact
- relate M&E to your programme and project cycle
- identify stakeholders and their differing needs and roles.

#### Day 2

##### Results framework

- develop logic models
- work with and beyond logframes.

#### Day 3

##### Developing M&E frameworks

- criteria for indicators
- develop project indicators
- identify means of verification.

#### Day 4

##### Gathering and using data/information

- quantitative and qualitative approaches and instruments
- data organisation, quality assurance and analysis
- design baseline, evaluation and impact studies.

#### Day 5

##### M&E system and plan

- prepare M&E plan
- M&E system overview
- week 1 learning synthesis.

### Week 2: Embedding key M&E practices and applying these a local organisation

#### Day 6

##### Data gathering in practice: fieldwork

- practice data gathering tools
- use different tools to gather data in a live context
- field work reflection.

#### Day 7

##### Theory of Change

- develop a theory of change from the live data gathered during fieldwork
- relate theory of change thinking to M&E.

#### Day 8

##### Information for decision-making

- review monitoring data
- use M&E information and evidence for decision-making.

#### Day 9

##### Fostering a learning culture

- identify ways to foster a learning culture
- become M&E change agents and champions
- coaching and preparation for participant presentations.

#### Day 10

##### Using what you have learnt

- participant presentations
- embedding learning for personal and organisational benefit
- collective course reflection.

**How long:** 10 days with 5 day option

**Cost:** £3350/ £2050



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“ The training confirmed the Chinese proverb which has always been in my heart. The proverb is as follows:

‘I hear and I forget; I see and I remember; I do and I understand’.

**Mbako Rams Ramasha-ba, Strategy Director, Botswana National Productivity Centre**



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