

# Curriculum Vitae

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## Nick Curley Lead Consultant – Project Management

**Nationality:** British  
**Expertise:** Project Management, Monitoring and Evaluation  
**Present position:** Lead Consultant – Project Management, IMA International

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**Nick Curley** is Lead Consultant – Project Management with IMA International. He is a monitoring and evaluation professional with proven experience of planning international development projects using logical framework analysis. His areas of expertise include project management, monitoring and evaluation, strategic management, performance management, change management, and human rights. He is a skilled facilitator and trainer with experience of using Creative Problem Solving (CPS) to explore contextual issues and manage complexity.

Before joining IMA, Nick worked for the Council for World Mission (CWM) and was responsible for managing a broad portfolio of international projects. He is currently studying an MBA which has helped to sharpen his finance and strategic thinking skills.

### Qualifications:

Degree or Diploma obtained & Name of Course	Institution	Year
<b>MBA</b> ( <i>in progress</i> ) courses to date: <ul style="list-style-type: none"><li>• Strategy (in progress)</li><li>• Fundamentals in Senior Management</li><li>• Creativity, Innovation and Change</li><li>• Capacities for Development Management</li></ul>	Open University	2007 to date
<b>MA Understanding &amp; Securing Human Rights</b> (Merit)	Institute of Commonwealth Studies	2004-2005
<b>BA Information Systems and Politics</b> (2:1)	University of the West of England	1999-2002
<b>BTEC National Diploma Information Technology</b>	North Devon College	1996-1998

### Language capabilities:

English	Mother tongue
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### Country experience:

American Samoa, Australia, Bangladesh, Guyana, India, Jamaica, Kenya, Malawi, Malaysia, Myanmar, Namibia, Nepal, New Zealand, Nauru, Pakistan, Philippines, Solomon Islands, Singapore, South Africa, South Korea, Taiwan, Thailand, Western Samoa, Zanzibar, Zambia, UK

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## Experience:

Date & Location:	Description:
Dec 10 to date <b>UK</b>	<p><b>Lead Consultant – Project Management (IMA International)</b></p> <p><i>Responsibilities:</i></p> <ul style="list-style-type: none"> <li>• Account management and business development</li> <li>• Leading on proposal writing and bidding process</li> <li>• Training and consultancy work with IMA clients</li> <li>• Development of Monitoring &amp; Evaluation and Project Management training materials</li> <li>• Chair of IMA Project Management Group</li> </ul>
June 11 – Sep 11 <b>UK, South Africa</b>	<p><b>Trainer</b> for IMA International, Monitoring and Evaluation</p> <ul style="list-style-type: none"> <li>• Directed and Co-trained on 10 day course, in ‘Monitoring and Evaluation in Development’ for development professionals from public, NGO and private sectors. The course was based in Brighton and Cape Town and covered: <ul style="list-style-type: none"> <li>▪ Results-based management</li> <li>▪ Evaluation frameworks &amp; indicators</li> <li>▪ Representing multiple stakeholders</li> <li>▪ Integrating M&amp;E systems between sectors &amp; programs</li> <li>▪ Tools for collecting and analysing data</li> <li>▪ HIV Case study</li> <li>▪ TORs for internal and external evaluations</li> <li>▪ Impact Assessment</li> <li>▪ Change management</li> </ul> </li> </ul>
March 11 <b>Pakistan</b>	<p><b>Trainer – 5-day procurement training course for UN World Food Programme</b></p> <ul style="list-style-type: none"> <li>• Action Learning Groups and creative techniques to train WFP-Pakistan procurement staff and non-procurement staff (24 participants) in WFP core procurement processes. Subjects included: negotiation, stakeholder analysis, strategic planning, and project cycle management</li> </ul>
Nov 05 - Nov 10 <b>UK</b>	<p><b>Senior Programme Assistant (Council for World Mission)</b></p> <p><i>Responsibilities:</i></p> <ul style="list-style-type: none"> <li>• <b>Project management</b> – manage, monitor and evaluate a portfolio of church projects (£18million); capacity support to project managers in planning, monitoring and evaluation; process and analyse funding applications; set-up and coordinate innovative church programmes</li> <li>• <b>Regional monitoring meetings</b> - plan, organise and facilitate six regional monitoring meetings per year for programme coordinators and church leadership in Africa, Caribbean, East Asia, Europe, Pacific and South Asia</li> <li>• <b>Funding bids</b> – assist programme coordinators to write and develop funding proposals to Government agencies and international donors.</li> </ul>

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Date & Location:	Description:
Nov 09 – Nov 10 <b>UK</b>	<p><b>Change Management</b> – Leading role to support organizational change process for CWM Strategic Plan (2010-2017)</p> <ul style="list-style-type: none"> <li>• Facilitation of six workshops using creative techniques to facilitate staff input into Strategic Framework to help prepare staff for organizational change. Used data to prepare staff report for CWM trustees outlining strengths, weaknesses and opportunities for new strategic plan.</li> <li>• Design of CWM Strategic Performance Management System using Balanced Performance Scorecard to measure performance of implementation of Strategic Plan from multiple perspectives, including: social impact, members, internal operations, staff development, finance.</li> </ul>
Sept 10 <b>Australia</b>	<p><b>Project Design</b> – facilitation of project planning workshop to tackle youth suicide</p> <ul style="list-style-type: none"> <li>• Situation analysis tools and CPS techniques to explore issue of youth suicide</li> <li>• Developed a logframe for peer education programme tackling youth suicide in Samoa, New Zealand, Taiwan and Hong Kong</li> </ul>
June 2010 <b>Guyana</b>	<p><b>Facilitator</b> – stakeholder consultation for Guyana Congregational Union</p> <ul style="list-style-type: none"> <li>• Visioning and strategic planning tools to create and adopt a vision, mission and value statement. Agreement of strategic objectives</li> <li>• Adoption of change management plan and timeframe</li> </ul>
April – Oct 2010 <b>Nepal, Taiwan, Solomon Islands Malawi</b>	<p><b>Trainer</b> – monitoring and evaluation training workshop for CWM South Asia Region, CWM East Asia Region ,CWM Pacific Region and CWM Africa Region</p> <ul style="list-style-type: none"> <li>• Training for programme coordinators on designing a participatory evaluation strategy and setting up a monitoring system. Focus on stakeholder analysis; planning tools; SMART indicators; and logframes</li> </ul>
March 2010 <b>Zambia</b>	<p><b>Facilitator</b> – visioning workshop to create vision for regional advocacy programme</p>
Jan 10 <b>New Zealand</b>	<p><b>Trainer/facilitator</b> – capacity building workshop for CWM Pacific churches</p> <ul style="list-style-type: none"> <li>• Training for church leaders on strategic planning, human resource development and leadership. Developed strategic plan</li> </ul>
Dec 09 <b>UK</b>	<p><b>Project Design</b>- facilitation of planning workshop to combat human trafficking</p> <ul style="list-style-type: none"> <li>• Situation analysis tools to explore issue of human trafficking</li> <li>• Design and set-up of programme in India, Bangladesh, Netherlands and Jamaica</li> </ul>
April – Nov 09 <b>Namibia, Samoa, Myanmar</b>	<p><b>Trainer</b> – Planning, monitoring &amp; evaluation workshop in Africa, Pacific, East Asia</p> <ul style="list-style-type: none"> <li>• Training for programme coordinators on using planning tools, situation analysis, participatory evaluation and monitoring systems. Focus on: visioning; mapping techniques; SMART indicators; logframes</li> </ul>
2008 <b>UK</b>	<p><b>Policy</b> – design and implement new evaluation policy for CWM</p> <ul style="list-style-type: none"> <li>• Paradigm shift from summative evaluation to formative evaluation</li> </ul>

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Date & Location:	Description:
2006-2008 <b>India</b> <b>Philippines</b> <b>South Korea</b> <b>Thailand</b> <b>Tanzania</b> <b>Zambia</b>	<b>Advocacy</b> – programme support to Oikotree, ‘Putting Justice at the Heart of Faith’ <ul style="list-style-type: none"> <li>• Member of Oikotree steering group – responsible for planning, design, implementation, monitoring and evaluation of Oikotree</li> <li>• Field visits to community-based organizations to coordinate advocacy campaigns, including land rights for rural villages campaigning against mining corporations in Orissa, India; and Nestle trade union fighting for labor rights in Manila, Philippines.</li> </ul>
2007 <b>UK</b>	<b>Toolkit</b> – planning, monitoring and evaluation toolkit <ul style="list-style-type: none"> <li>• Designed and developed a programme management toolkit that provides tools, models and guidelines to programme coordinators</li> </ul>
2006 <b>UK</b>	<b>Policy</b> – designed new budget allocation (£6 million) for 2006-10 funding cycle <ul style="list-style-type: none"> <li>• Policy shift from economic criteria (based on GDP) to holistic criteria (based on UN Millennium Development Goals)</li> </ul>
July – Sept 05 <b>UK</b>	<b>Voluntary work</b> , Catholic Agency for Overseas Development (CAFOD) <ul style="list-style-type: none"> <li>• Analyse and evaluate CAFOD campaign - improve labour standards in computer industry</li> <li>• Produced a narrative report that was used as a learning tool for CAFOD</li> </ul>
Oct 04 – Apr 05 <b>UK</b>	<b>Voluntary Internship</b> , Child Rights Information Network (CRIN) <ul style="list-style-type: none"> <li>• Research, design and publication of annotated bibliography on child rights and HIV/AIDS</li> <li>• Update and maintain web site and database</li> </ul>
May 03 – Sept 04 <b>UK</b>	<b>Project Officer</b> , Northern Devon Community Transport Association (NDCTA) <ul style="list-style-type: none"> <li>• Manage and motivate volunteers</li> <li>• Secure funding from National Lottery to set-up youth empowerment project</li> <li>• Set up and manage community projects</li> <li>• Primary research into young people and social exclusion</li> <li>• Develop and maintain partnerships with District Council; County Council; voluntary organisations; and businesses</li> <li>• Identify transport needs for Parishes; people with learning disabilities; young people</li> </ul>