

Curriculum Vitae



Silvia Capezzuoli Social Development Consultant

Nationality: British
Expertise: Training/ M&E/ Participatory project planning/ Capacity building
Present position: Senior Consultant, IMA International

Key Experience: Silvia has extensive experience in training course design, delivery, management and evaluation. She uses her excellent inter-personal, motivating, team-building and facilitation skills to facilitate multi-cultural, participatory adult-centred courses, workshops and training activities. She combines participatory project planning/management and programme development with strong organisational and capacity building skills, with a focus on monitoring and evaluation, stakeholder analysis and needs assessment .

Silvia Capezzuoli is a senior consultant with IMA International. She is a social development specialist with over eighteen years of experience including training, research and programme management. She currently works on training design and delivery in the areas of monitoring & evaluation, planning & management, communication, gender and education. Previously, Silvia worked for the international NGO ACORD, managing projects in East Africa, and running participatory training and capacity building with headquarters staff, field staff and local communities in West Africa as part of programme development. She has produced multiple project evaluations for ODA/DFID and carried out research on gender and conflict in ACORD's projects in east and West Africa, resulting in publication with ODI. Her training, communication and facilitation skills also include 2 years' work as a teacher trainer and Community Development worker in Indonesia, for which she designed and piloted teacher training materials, as well as 3 years as an adult education tutor for the University of Sussex designing, developing and delivering courses on different aspects of development. Silvia is a confident and accomplished trainer with experience in and the ability to communicate at all levels.

Qualifications:

Degree or Diploma obtained & Name of Course	Institution	Year
Credit Certificate in Community Interpreting- Essential Skills and Knowledge	Croydon CETS, London Open College Network, UK	2003
MA Gender and Development	UK Institute of Development Studies, University of Sussex	1993
BA French and African and Asian Studies	University of Sussex	1997

To contact this consultant, e-mail silvia.capezzuoli@imainternational.com
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Language capabilities:	
English	mother tongue
French	Fluent (spoken and written)
Italian	Fluent (spoken and written)
Indonesian	Good (spoken and written)
Spanish	Good (spoken and written)

Professional membership: various development LinkedIn groups, KM4Dev

Country experience: South Africa, Tanzania, Uganda, Mali, Burkina Faso, Indonesia, UK, Netherlands, Belgium, Italy, France, Costa Rica

Experience:

Jan- April 2008 - 2010 South Africa	IMA International, Senior Consultant, Networking, skills sourcing & establishing partnerships with South African service providers, government departments and NGOs.
2004 – ongoing UK	IMA International, Course Director, Design and delivery of scheduled courses: 'Monitoring and Evaluation in Development' and 'Project Management' for development professionals from public, NGO and private sectors.
2004 – 2006 UK	DFID / NR International / IMA International, Senior Consultant /Trainer design and delivery of innovative course series for researchers on DFID's Forestry Research Programme; focus on promotion of research findings.
2002 – on going UK	IMA International, Senior Consultant/ Trainer, Delivery of training on scheduled courses. Key training areas are: M&E, participatory approaches, communication skills, gender and adult learning. Design & development of IMA bespoke training courses as well as consultancy services.
2002 – on going UK	Sussex Interpreting Services and Southeast Interpreting and Translation Service, Professional Interpreter, Interpreting between refugees/ asylum seekers and Sussex Social Services and Immigration Services.
1997-2001 UK	University of Sussex, Tutor , Designed, taught and assessed courses on 'Poverty, Environment and Development' and taught on Certificate course in 'Environment, Society and Politics,' - external accredited courses for the Centre for Continuing Education.
1997 - 2000 UK	ACORD, Consultant, Working for Programme and Research Department/ West Africa Desk on policy and research assignments: ACORD's 5-year strategic plan for West Africa; assessing ACORD's peace-building and conflict resolution activities; fundraising for and overseeing ACORD's gender and conflict project; assessing ACORD's phasing out strategy; networking with bilateral and

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	multilateral donors.
1996 Tanzania/ Uganda	ACORD, Tanzania Support Officer, based in Kagera, NW Tanzania: setup and managed ACORD's Country Office: recruiting and managing staff; fund-raising; networking with donors, NGOs, agencies; sourcing new projects. Main role consisted in providing project management training and support, including M&E and gender issues, to ACORD's poverty alleviation/capacity building and refugee-related programmes in Kagera.
1995 UK /Burkina Faso/Mali	ACORD, Assistant Regional Programme Officer West Africa, Day to day management of West Africa Desk (as below); travel to West Africa programmes to support field staff and evaluate programmes. Coordinated the development of ACORD's West Africa regional policy through multi stakeholder participatory processes.
1993-1994 UK/ Mali	ACORD, Consultant, West Africa Desk: developed programme documents/funding proposals in French/English; edited field reports; M&E of programmes in the field. East Africa Desk: day to day running of programmes; coordinated the development of ACORD's Great Lakes Policy through multi stakeholder participatory workshops and processes
1990-1992 Indonesia	VSO, Adult Education, Design, development and implementation of English training courses for teachers; design and responsibility for self-access centres/materials for institution-building; production of teaching, training and examination materials; organisation of regional seminars; responsibility for Indonesian counterparts and staff.
1988-1990 UK	Language Schools, Adult Education. Business and general English language training; development of course materials and responsibility for extra-curricular activities to groups and individuals in a variety of language schools.

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