

# Results-based M&E Systems

## Setting up an M&E system for your Organisation

Learn to use six essential steps to **review, develop** and **roll out** an M&E system across your organisation or programme. However complex your organisation or (set of) programmes, this active course will provide you with the necessary guidelines and confidence.

You will gain improved organisational effectiveness by ensuring your M&E system is grounded in results-based management.



### Course Outline

- › Plan how to design and implement an M&E system for your organisation
- › Clarify your organisation's key success areas (KSAs) and align them into a logical model
- › Develop key performance indicators (KPIs) with related targets
- › Identify data sources and collection tools



### Benefits for your Organisation

- › Enhanced ability to understand and manage RBME systems in organisations or large-scale programmes
- › Ensure M&E is grounded in your results-based management
- › Improved organisational effectiveness through use of key steps
- › Greater transparency and accountability

“I have acquired a great knowledge on results-based management. I will share this knowledge with colleagues my and use it to bring a meaningful contribution in this area of work. IMA uses interesting methodologies including presentations, case studies and group discussions. A good mix of theoretical and practical ways of learning.”

**Carine Kidwingira,  
ACORD, Burundi**

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## Daily Course Objectives

<b>Day 1</b>	<ul style="list-style-type: none"> <li>› Understand how M&amp;E for organisations differs from M&amp;E for projects</li> <li>› Describe the main features of Results-Based Monitoring and Evaluation (RBME)</li> <li>› Describe the six stages in building or reforming an RBME system</li> <li>› Compare the M&amp;E system in your organisation with the classic approach to RBME</li> </ul>
<b>Day 2</b>	<ul style="list-style-type: none"> <li>› Know how to equip yourselves and your team for building an RBME system</li> <li>› Identify key stakeholders for your system and which ones to involve in key decisions</li> <li>› Conduct a readiness assessment for your organisation</li> <li>› Identify key success areas for organisations and align these in logic models</li> </ul>
<b>Day 3</b>	<ul style="list-style-type: none"> <li>› Identify key performance indicators (KPIs) for M&amp;E systems, using best practice criteria</li> <li>› Set targets for KPIs</li> <li>› Identify suitable data sources for M&amp;E systems</li> <li>› Distinguish between the uses of quantitative and qualitative (including evaluation) data</li> </ul>
<b>Day 4</b>	<ul style="list-style-type: none"> <li>› Describe the type of organisational structures and processes needed to make full use of M&amp;E data</li> <li>› Understand the planning process for the implementation of an RBME system</li> </ul>
<b>Day 5</b>	<ul style="list-style-type: none"> <li>› Individually or in groups revisit a key step in setting up an M&amp;E system for your own organisation: work through key processes and present to wider group for input</li> </ul>

## Quick Facts

<b>Duration</b>	5 days		<b>Course Fee</b>	£1800
<b>Venues</b>	Brighton	12-16 Apr	<b>Application Deadlines</b>	1 Mar
	Cape Town	24-28 May		12 Apr
	Kuala Lumpur	15-19 Nov		4 Oct
<b>Tailor-made</b>	Have this course tailored to your specific needs, at a time and place it suits you. Call or e-mail us for a free quote, or complete our online enquiry form.			

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